*[Insert the below content into the project owner’s company letterhead]*

Association of Consulting Engineering Companies BC

Suite 1258 – 409 Granville Street

Vancouver, British Columbia V6C 1T2

[Date]

Re: [Project Name]

**2025 ACEC-BC Awards for Engineering Excellence – Owner’s Letter**

I, [Name of Authorized Signatory], [Title/Position], representing [Name of the Client/Project Owner], hereby provide permission for [ACEC-BC Member Firm Name] to submit the project titled **"[Project Name]"** for consideration in the 2025 ACEC-BC Awards for Engineering Excellence.

I confirm that the design and construction (or assignment) of the above-mentioned project were largely completed between January 2024 and December 2025.

Sincerely,

[Signature]

**[Authorized Signatory Name]**  
[Authorized Signatory Title/Position]  
[Contact Information]